

Colorado Institute for Neuromuscular and Neurological Disorders

Checklist for **New Patients**

Please bring the items below to your appointment. **We cannot see you without them.**

- Insurance card(s) and a photo ID to confirm your identity.
- Method of payment for any applicable charges. We accept credit cards (Visa or MasterCard only), debit cards or cash. **Checks are not accepted.**
- The following paperwork must be completed **prior** to the time of your appointment.
 - o Patient Information Form
 - o Notice of Health Information Privacy Practices
 - o Review of Systems
 - o Initial Visit Questionnaire

If you are seeing Dr. Mendes for Headache, please complete the Headache Questionnaire as well.

The above forms can be downloaded as a single package, in PDF format, from www.longmontneurology.com. Look for the **For Patients** menu, then choose

If you have any prior diagnostic test results (MRI, EEG, EMG, labs, etc.) or prior records that are applicable to your appointment and they were **completed outside of Longmont United Hospital**, please bring them to your appointment or arrange for them to be forwarded to the office prior to the date of your visit. For radiographic studies such as MRI, CT or X-ray that were **performed at a facility other than Longmont United Hospital or Twin Peaks Imaging**, please bring the actual films on CD as well as the written reports if you have them.

Patients being evaluated for memory loss or other cognitive problems should have a reliable family member or caregiver attend their appointment to provide necessary medical information.