

Colorado Institute for Neuromuscular and Neurological Disorders

Checklist for New Patients

The following items are necessary for you to be seen for your appointment:

- Insurance card(s) and a photo ID to confirm your identity.
- Method of payment for any applicable charges. We accept credit cards (Visa or MasterCard), debit cards or cash. **Checks are not accepted.**
- The following paperwork must be completed **prior** to the time of your appointment.
 - Patient Information Form
 - Notice of Health Information Privacy Practices
 - Review of Systems
 - Initial Visit History Form

If you are seeing Dr. Mendes for Headache, please complete the Headache Questionnaire as well.

If you have any prior diagnostic test (MRI, EEG, EMG, labs, etc.) results or prior records that are applicable to your appointment and were **completed outside of Longmont United Hospital**, please bring them to your appointment or arrange for them to be forwarded to the office prior to the date of your visit. For radiographic studies such as MRI, CT or X-ray, if the studies were **performed at a facility other than Longmont United Hospital or Twin Peaks Imaging**, please bring the actual films on CD.

Patient's being evaluated for memory loss or other cognitive problems should have a reliable family member or caregiver attend their appointment to provide necessary medical information.